

MINUTES - Breadroot Natural Food Coop

Board of Directors Meeting – September 20, 2021 - 5:30 p.m. – 7:00 p.m.

Location: Project Solutions, 505 Kansas City Street, Rapid City SD 57701 (Host: Sandra Burns)

Members Present: (*In-person*) Laura Piening, Pam Bonar, Paul Cohen, Dowell Caselli-Smith, Anu Shende, Tiffany Knight, Jed Beadle, Kim Tilsen- Brave Heart, Christina Lamothe

Guests Present: Anna Chief (GM), Sharissa Hermanson (Operations Manager), Joshua Youngblood (Columinate via Zoom)

Members Absent: Dreely Tabor

Meeting Called to Order: 5:30pm

- I. Open Meeting and Approve the Agenda (Laura - 2 min)
Motion: Pam; Second: Kim; Approve: all; Oppose: 0
- II. Meeting minutes - approve August 16, 2021 (Pam - 3 min)
Motion: Dowell; Second: Jed; Approve: all; Oppose: 0
- III. Coop member time (10 min) **Members Present: Nicholas Sednek (via Zoom)**
- IV. President's Report (Laura - 15 min)
 - Where we are now
 - Policy Governance & Planning

Tiffany Knight: Motion to allow the president to adjust 2021-22 Board Agenda as needed to meet the needs of Breadroot as it is growing and organizing this year. The current calendar will be used as a guideline. Second: Kim; Approve: all; Oppose: 0
- V. Financial Review (Dowell & Anna - 25 min)
 - A. Review Budget 2021 (Anna – 20 min)
Anna walked through estimates and assumptions for budget items through the end of 2021 answering board member questions. She will bring the final budget to the October board meeting for approval.
 - B. Second Quarter 2021 Variances – follow-up August board meeting (Dowell – 5 min)
- VI. General Manager's Report (Anna - 8 min)
Store will be closed on Sundays for 6 weeks, beginning 9/26/21. Hours will resume 11/7/21. Motion to accept the new members: Jed; Second: Kim; Approve: all; Oppose: 0
- VII. Committee Updates (20 min)
 - A. Board Development Committee (Christina) (5 minutes) **Next training in October 2021**
 - B. Budget and Finance Committee (Dowell) (5 minutes)
Meetings moved to 1st week in the month.

C. Nominations (Tiffany) (5 minutes)

D. Owner Outreach & Engagement Committee (Paul) (5 minutes)

VIII. Old Business (2 min)

Jed asked about comment box in the store. Comments are usually product recommendations. Communications often come to the manager or president via email.

IX. New business (5 min)

X. Adjourn

Motion: Pam; Second: Jed; Approve: all; Oppose: 0

Time: 7:06 p.m.

XI. Next meetings

- Board of Directors meeting: Monday, October 18th, 5:30-7 pm at Project Solutions, 505 Kansas City Street, Rapid City SD 57701
- Budget and Finance Committee: October 7th, 2021 at 4:30-6 p.m. at Co-op offices